

Homework Policy



Policy Statement

To provide guidelines and expectations for Duncraig Primary School (DPS) Students to undertake homework from Kindergarten through to Year 6.

Policy Scope

At Duncraig Primary School we believe homework benefits students by complementing classroom learning, fostering good study habits and providing an opportunity for students to be responsible for their own learning.

An effective homework routine establishes habits of self-management and organisation which serve students for the rest of their lives.

Definitions

'**Homework**' is a generic term; it describes any of the following:

- set homework;
- continuing with project work;
- finishing class work;
- preparing ahead;
- preparation of study notes;
- self-testing for assessments;
- reading and/or researching;
- organisation of files;
- the practice of new skills; and
- home reading.

Guidelines

- All teachers follow the whole school Homework Policy.
- Homework set will vary from teacher to teacher.
- Homework always includes daily reading.
- Homework forms part of a developmental learning program that is responsive to individual needs, clearly relevant and supported by classroom practice.
- Teachers have a responsibility to ensure that students have a clear understanding of what their homework entails.
- Examples of appropriate homework tasks include:
 - Phonics, spelling and word recognition practice
 - Reading for pleasure
 - Adults Reading to children
 - Practice and reinforcement of number facts as appropriate
 - Practice and reinforcement of knowledge arising from class work

Expectations

Monday to Friday Time Guidelines

- Kindergarten: up to 10 minutes
- Pre-Primary – Year 2: up to 15 minutes
- Year 3 – Year 4: up to 20 minutes
- Year 5 – Year 6: up to 30 minutes

NOTE: These times are **inclusive** of home reading.

Roles and Responsibilities

Teachers:

- Communicate expectations related to homework with parents.
- Provide the Year Level Homework Guidelines at the parent-teacher meeting in Term 1.
- Communicate and consult with parents and, in some cases, outside agencies (e.g., speech pathologists etc.) where homework is individualised according to a student's needs.
- Homework set will vary from teacher to teacher.
- Homework always includes daily reading.
- Homework forms part of a developmental learning program that is responsive to individual needs, clearly relevant and supported by classroom practice.
- Teachers have a responsibility to ensure that students and their parents have a clear understanding of what their homework entails.

Parents/Carers:

- Provide a time and place for children to complete their homework. This helps establish good time management and study routines.
- To show an interest in student's development and learning achievement/progress.
- Praise efforts and attempts to develop resilience.
- To assist your child.
- Ensure reading is recorded in child's log (if applicable).
- Liaise with class teachers when there are concerns about the amount and/or quality of homework.

Students:

- Know their learning goals.
- Be responsible for returning homework as required.
- Routinely use their homework diary/folder.

Policy for Children on Holidays during the School Term

Periodically parents from our school choose to take holidays during the school term. While this is clearly the parents' decision, some degree of disruption will obviously occur to your child/ren's education.

In such instances it is not our policy to send homework / worksheets with your child/ren. In the main such work is not prepared in advance, and without the actual lesson and instructions, are of little real educational value.

However, we realise that you child/ren's education will continue during the holiday, and indeed travel is certainly a wonderful educational experience. For this reason, we encourage you to use the holiday as the classroom and request that you, the parent/s take on some of the teacher's roles.

An ideal approach for holiday learning may be:

- Holiday Journal/Project. A scrapbook or exercise book is best, and we encourage DAILY collection of all sorts of interesting things (e.g., travel brochures, postcards, tickets, menus etc.).
- We encourage children to paste such things in their journal and to write a brief account about what they have done, where they have been each day.
- Upon returning to school, we encourage your child/ren to bring their project to school to both share their experiences with their classmates, and for the classroom teacher to get some idea of the work completed by the child during their absence from class.

Related Documents

Department of Education – Homework K-12 Curriculum, Assessment and Reporting February 2014.

Monitoring and Review

Annually, class teachers should work collaboratively with their peers to ensure there is consistency of homework across grade levels. Teachers are encouraged to plan together to ensure consistent literacy and numeracy skills are practised and consolidated.

Responsibility of Staff Members

Policy Manager	Principal
Responsible Staff	All Teachers
Approval Authority	Staff (with School Board endorsement)
Next Evaluation date	June 2025

Revision History

Version	Approved Amended Rescinded	Date	Authority	Key changes/notes
1	Established & approved	24/07/2023	Principal Staff School Board	

