

**2017 Requirements List for Pre-Primary**  
**Your Access Key: W1RV5X**

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**Welcome to the Class of 2017**

In a few quick clicks your back to school supplies can be sorted well before the new school year begins. But don't wait until 2017 and get left behind.



**BACK TO SCHOOL THAT GIVES BACK**

Every time you buy textbooks or stationery from OfficeMax, we give a portion of your spend back to your School. A few small exclusions apply, which you can find out about at [officemaxschools.com.au/giveback](http://officemaxschools.com.au/giveback).

**ORDERING INSTRUCTIONS**

Ordering is fast, secure and convenient, just visit [officemaxschools.com.au](http://officemaxschools.com.au) and follow these easy steps:

1. Search for your school Duncraig Primary School, Duncraig, WA and enter your school access key W1RV5X if required.
2. Complete the student's details and select Pre-Primary.  
Select their class (for primary schools) or subjects (for secondary schools).
3. Review your requirements list and make changes (if required).  
*Please note:* some list items have been denoted by your school as a requisite for the subject or year.
4. If you need additional items, top up from our Back to School special range, and checkout.  
*Please note:* For home deliveries only, if you have more than one student at the same school repeat above steps.

Once completed, an order confirmation will be sent to your email address.

*Please note:* If you have purchased any eBooks you will receive a separate activation email and any technology items you order will be sent separately to the rest of your items.

**Payment Methods Accepted**

OfficeMax accepts PAYPAL, VISA or MASTERCARD



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**ORDER DEADLINES and DELIVERY INFORMATION**

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**Have a question? We're here to help!**

Please visit our website: [officemaxschools.com.au](http://officemaxschools.com.au)



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### Home Delivery:

Your order will be delivered to your home or work.

- Orders placed on or before 4th December will be delivered free of charge before the end of December 2016
- Orders placed between 5th December and 18th December 2016 will incur a delivery fee of \$9.95 and be delivered by 25th January 2017
- Orders placed after 18th December 2016 will incur a delivery fee of \$19.90. Unfortunately, delivery of orders placed after 18th December cannot be guaranteed before the start of Term 1, 2017

Note: Any orders placed after 18th December are subject to variance in stock levels.

**Australia Post** - Orders are delivered via Australia Post's eParcel service. As soon as your order is dispatched an email will be sent to let you know the Australia Post tracking ID Number. Your order can be tracked at [auspost.com.au](http://auspost.com.au).

*Note: PO Box addresses are not accepted by Australia Post.*

### VISIT US

When shopping at our OfficeMax stores, please bring this list to receive your schools Back to School pricing as standard retail pricing applies without this list. Product codes starting with 5 cannot be purchased or paid for at the retail stores. Payment options available are Cash, EFTPOS, Visa or MasterCard.

#### OfficeMax Store – North

Unit 6/505 Scarborough Beach Rd  
Osborne Park WA 6017  
(Access off Selby St)

#### OfficeMax Store – South

Unit 5/9 Yampi Way  
Willetton WA 6155

#### Trading Hours

Mon - Fri: 8.30am - 5.00pm  
Sat: 9am - 5.00pm  
Sun: Closed

#### Extended Trading Hours (2 January – 4 February)

Mon - Fri: 8.00am – 6.00pm  
Sat: 9.00am – 5.00pm  
Sun (29 January only): 11.00am – 4.00pm

**All stores are closed on all Public Holidays.**

### HAVE A QUESTION?

If you need help placing your order, returns or refunds, delivery information or have a general enquiry, please visit [officemaxschools.com.au/help](http://officemaxschools.com.au/help)

*To view our full terms and conditions regarding your order, please visit our [officemaxschools.com.au/terms](http://officemaxschools.com.au/terms)*

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BIN	CODE	DESCRIPTION	QTY	PRICE	TOTAL
<b>Pre-Primary</b>					
Parents To Supply The Following Additional Items Please: 1 x Waterproof Library/Communication Bag Purchased Through School Uniform Shop, 1 x Box of Tissues, 1 x Pack of Paper Towel.					
<b>Essential Items</b>					
		<i>Please select either Right or Left handed scissors</i>	1	\$0.94	\$0.94
S0917	1113488	OfficeMax Blunt End Scissors, Right Handed, 130mm (Variants available)		\$0.94	
S0933	1163213	Blunt End Scissors, Left Handed, 130mm (Variants available)		\$0.94	
S0025	1037528	Marbig® Enviro Deluxe Binders Blue 2 D Ring, A4, 50mm	1	\$14.52	\$14.52
S0065	1387030	Officemax® Megaspace Scrapbook, 100Gsm, 335X245mm, 64 Pages	6	\$1.35	\$8.10
S0090	1084828	Officemax® A4 Transparent Sheet Protectors, Pack Of 100	1	\$5.65	\$5.65
S0198	1013319	Artline® 70 Permanent Marker, Black, 1.5mm	1	\$3.31	\$3.31
S0285	1495267	Marbig® Polypick Wallets Blue Foolscap	1	\$2.64	\$2.64
S0356	1322419	Sharpie Whiteboard Marker Bullet - Assorted Colours	2	\$9.39	\$18.78
S0420	1231758	Texta Zoom Twist Crayons, Assorted Colours, Pack/12	1	\$10.25	\$10.25
S0443	1030361	Staedtler Mars Plastic Eraser, Large	1	\$2.90	\$2.90
S0493	1419714	Faber-Castell Junior Triangular Colour Pencils, 10 Pack	3	\$5.65	\$16.95
S0784	1012029	Artline® 200 Fine 0.4mm Tipped Black Pen	1	\$2.54	\$2.54
S0792	1012339	Artline® 210 Medium 0.6mm Tipped Black Sign Pen	1	\$2.54	\$2.54
S0843	1475207	Bostik Large Blu Stik 35g	6	\$3.12	\$18.72
S0875	1900293	Faber-Castell Grip 2002 Triangular Jumbo B Graphite Pencil	3	\$2.58	\$7.74
S1029	1483757	Washable Super Tip (Medium Tip)	2	\$5.07	\$10.14
T3933	2524848	Targeting Handwriting NSW Book K	1	\$14.99	\$14.99
<b>Total:</b>					<b>\$140.71</b>
<b>List Charges</b>					
	5008395	(5008395) Voluntary School Contribution 1 Child			\$60.00

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